

formative

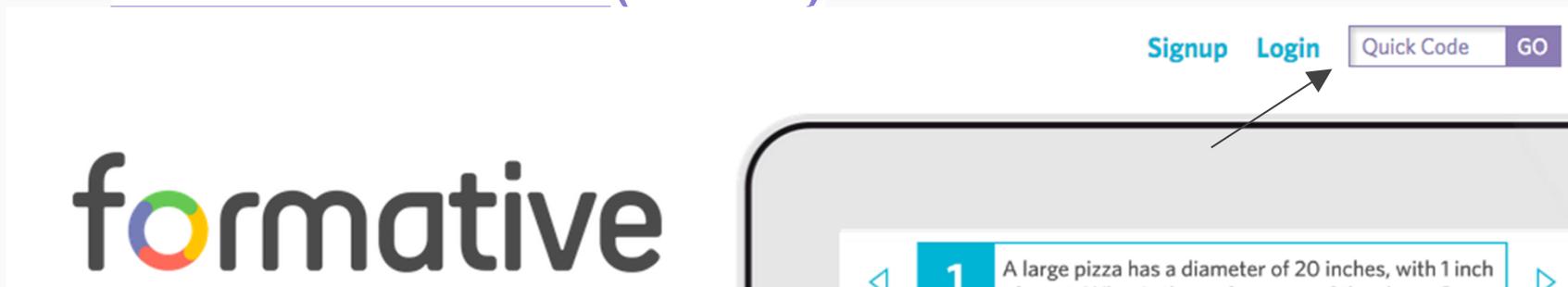
*“Intervene in the moments that matter most”*

Take an assignment and watch your responses start to appear in real-time!

1. Navigate to [goformative.com](https://goformative.com)

2. Enter the following assignment code in the top right corner of the screen:

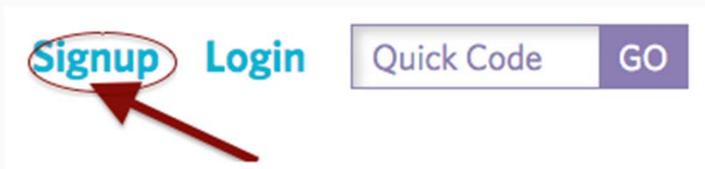
\_\_\_\_\_ (insert)



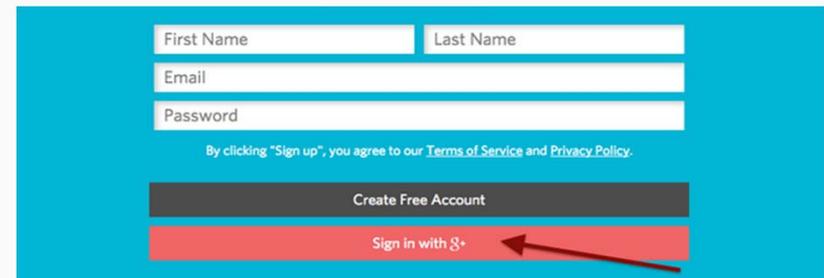
1. Take the assignment!

# Sign up for Formative

1. Navigate to [goformative.com](https://goformative.com)
2. Click “Signup” for a FREE Account - upper right corner of the website.



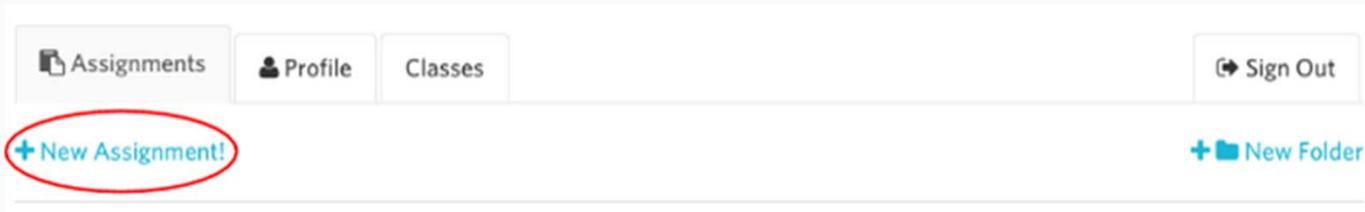
1. Choose TFACHFR on the next screen and create your account!



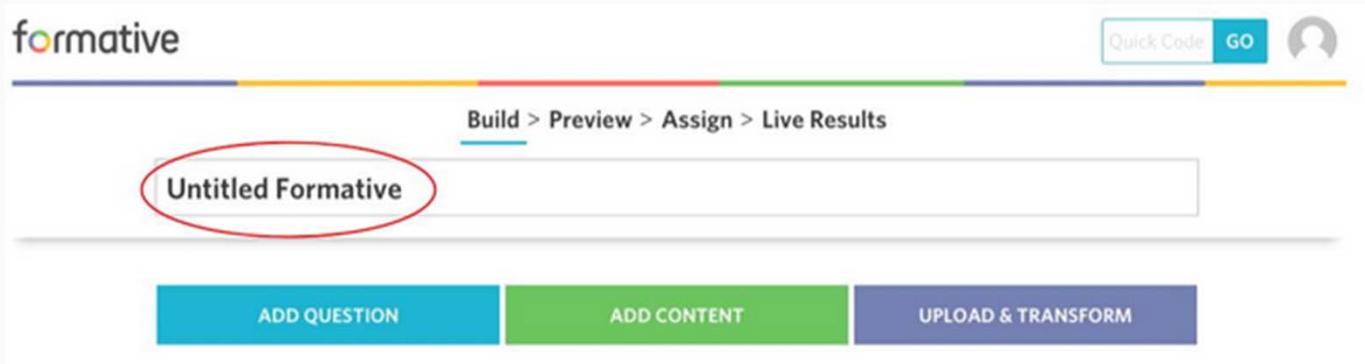
\*If you have a GAFE (Google Apps for Education) or any personal Google account, choose “Sign in with Google”.

## Create a Formative Assignment

1. After clicking through the welcome messages, click on “New Assignment”



1. Title your assignment



# Create a Formative Assignment

- You can create a Formative assignment using the following buttons:

formative

Quick Code

GO

DK

[Build](#) > [Preview](#) > [Assign](#) > [Live Results](#)

Untitled Formative

ADD QUESTION

ADD CONTENT

UPLOAD & TRANSFORM

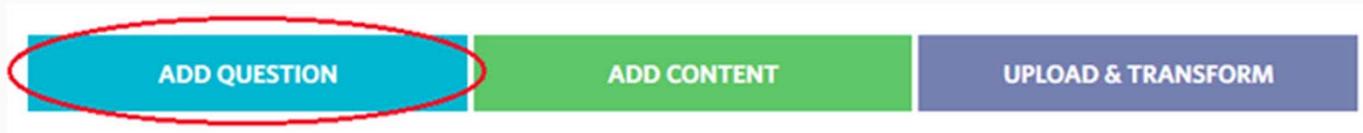
insert questions or prompts for students to respond to

insert images, video, and external tools for students to view and interact with

upload a pre-existing document/pdf/image and add questions and content for students

## Create a Formative Assignment (add questions)

- Select ADD QUESTION by clicking one of the blue boxes.



- Choose a question type by clicking on one of the blue boxes.



## Create a Formative Assignment (add questions)

- **Example of creating a question:** short answer

Write the question text  
or the prompt here

Delete the  
question here

The screenshot shows a question editor interface. At the top left, there is a blue square with the number '1' and the text 'Short Answer'. To the right of this, there are two small icons: a downward arrow and a red 'x'. Below this header is a large text input field with the placeholder text 'Type question text here...'. Below the input field, there are three sections: 'correct answer(s)' with a magnifying glass icon, 'help text' with a question mark icon, and 'points' with a numeric input field containing the value '10'. Arrows from external text labels point to these various elements.

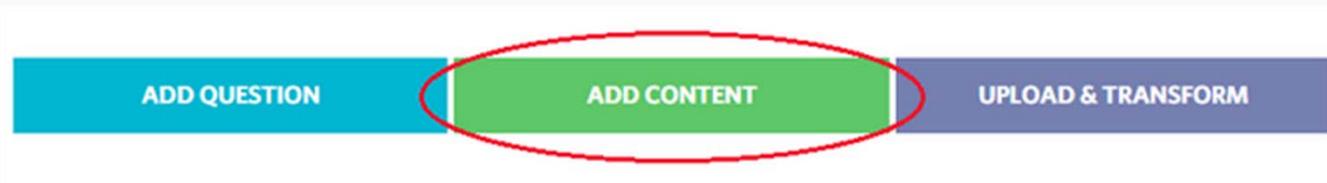
Setup your answer key  
and automatic grading  
here

Add additional instructions/detail  
here \*they will appear as smaller  
font!

Change the number of points for the question  
here

## Create a Formative Assignment (add content)

- Select ADD CONTENT by clicking one of the green boxes.



- Choose a content type by clicking on one of the green boxes.



## Create a Formative Assignment (add content)

- **Example of adding a content type:** textblock (great for adding overall instructions for assignment or embedding an external learning tool)

Add a title here

Re-order  
question/content  
relative to other  
questions/contents

**A** Text Block

Give this content a title.

<> B I S [List Icons] [Link Icon] [Unlink Icon] [Image Icon] [Table Icon] [Code Icon] [Math Icon]  $x^2$   $x_2$  [Color Icon] [Background Color Icon] Aa [Text Color Icon] [Text Background Color Icon]

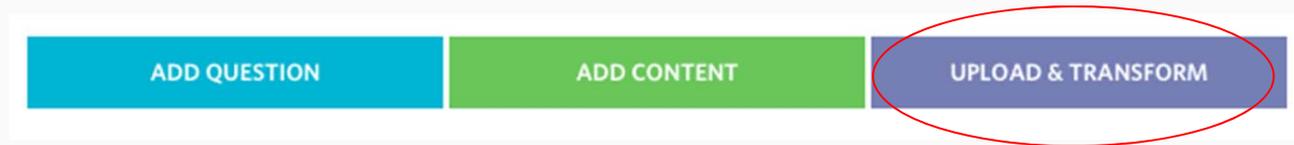
Enter any text here that you want your students to see

Add embed code and provide your students with access to an external learning tool like a Quizlet or Khan Academy videos here!

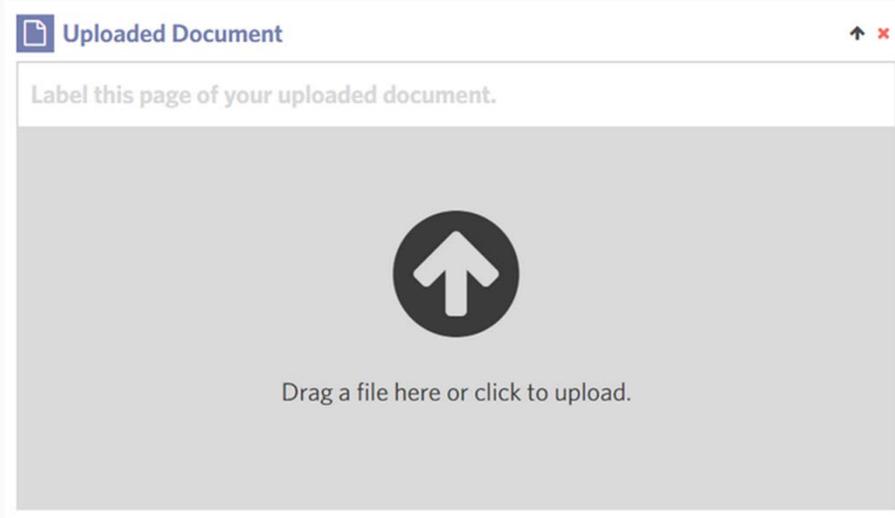
Add text for the students to see

## Create a Formative Assignment (upload & transform a pre-existing document)

- Select UPLOAD & TRANSFORM by clicking on the purple box



- Drag in a document you want to upload or click to upload and start to add questions/content



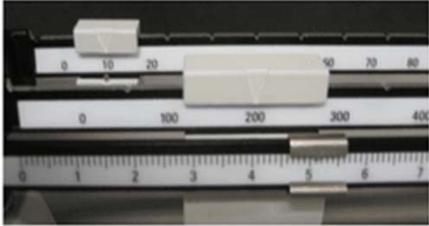
# Create a Formative Assignment (upload & transform a pre-existing document)

- Example of uploading & transforming a pre-existing document

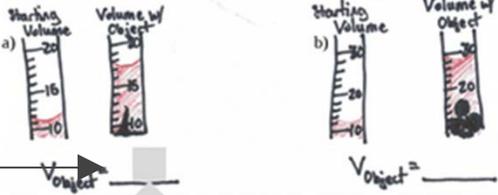
Click here to edit  
previously  
created question

**Density Review**

1 The mass of the object on the triple beam balance shown below is \_\_\_\_\_.



2. Determine the volume of the object added to each of the graduated cylinders below.



$V_{\text{Object}} =$  \_\_\_\_\_

ADD QUESTION		ADD CONTENT	
Multiple Choice	Show Your Work	Short Answer	True / False

3. Your friend wants to know the volume of a funny looking rock. Describe the process you could use to determine the volume of the rock.

Place the question  
marker where you  
want to add a  
question/piece of  
content

Add a question  
or piece of  
content

# Preview an Assignment You've Created

- Click on "Preview" to see the assignment from a student's perspective

formative

Quick Code GO

DK

Build > Preview > Assign > Live Results

1 The mass of the object on the triple beam balance shown below is \_\_\_\_\_

2 Determine the volume of the object added to each of the graduated cylinders below.

a) Starting Volume: 10 mL, Volume of Object: 10 mL,  $V_{\text{object}} = 20$

b) Starting Volume: 10 mL, Volume of Object: 15 mL,  $V_{\text{object}} = 25$

2

3 Your friend wants to know the volume of a funny looking rock. Describe the process you could use to determine the volume of the rock.

Click on a question marker to view question and/or respond

Respond in the input box (your response will automatically save)

After you are done previewing the assignment, you can assign it or view your "response" in Live Results

## FAQ's

### ***How can you change the assignment settings?***

You can change the assignment settings by clicking on the assignment on the dashboard



↑  
Make an assignment visible/invisible to the public or to classes you've created

↖  
Make an assignment answerable or unanswerable to the public or to classes you've created

↑  
Show scores for an assignment to the public or to classes you've created

## FAQ's

***I want to project student responses on the Live Results page. How can I hide student names and/or scores?***

You can use the blue toggles on the upper right hand corner of the Live Results page at any time!

***When viewing student responses, how do I filter responses? How do I sort them?***

You can use the drop down menu on the upper right corner to filter by class. You can use the drop down menu on the upper left corner to sort by different characteristics.

The screenshot shows the Formative interface for the 'Live Results' page. The top navigation bar includes the 'formative' logo, a 'Quick Code' field with a 'GO' button, and a 'DK' button. Below the navigation bar, the breadcrumb trail reads 'Build > Preview > Assign > Live Results'. On the left side, there is a 'Single Question View' dropdown menu and a list of question cards numbered 1 through 10. A text input field for 'Type question text here...' is also present. On the right side, there is a dropdown menu currently set to 'All' and an 'Export' button. Annotations with arrows point to these elements: 'filter by class' points to the 'All' dropdown, 'hide names or scores' points to the 'Export' button, and 'sort by name, scores, or order received' points to the 'Single Question View' dropdown. At the bottom left, there is a 'Last Name' dropdown menu with a sort icon, and at the bottom right, there is a percentage icon and a user icon.

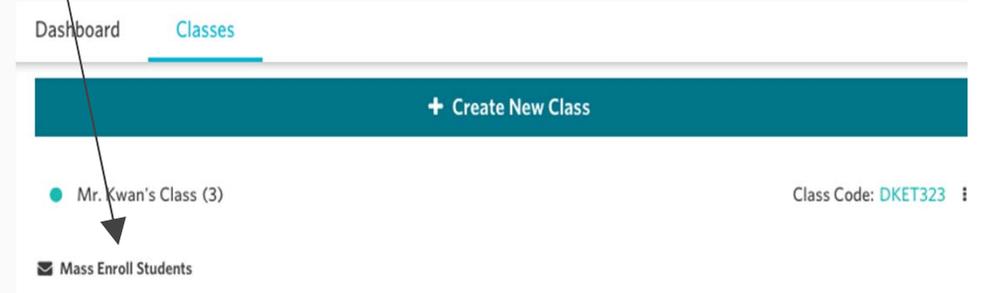
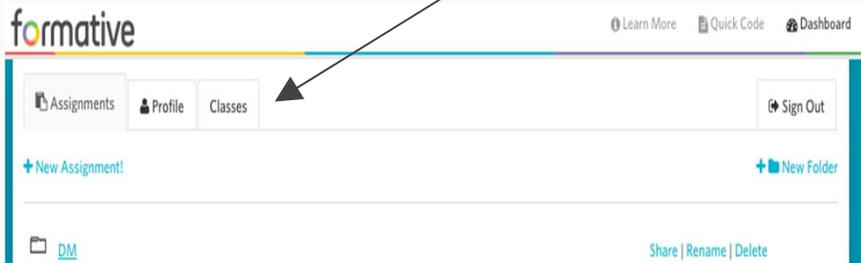
## FAQ's

### ***I can't access Youtube. Can I still add a video into a Formative assignment?***

Yes! You can add videos from sites like Khan Academy or Vimeo by adding a text block, selecting the HTML button, and pasting in the embed code for the video!

### ***How can I mass enroll my students?***

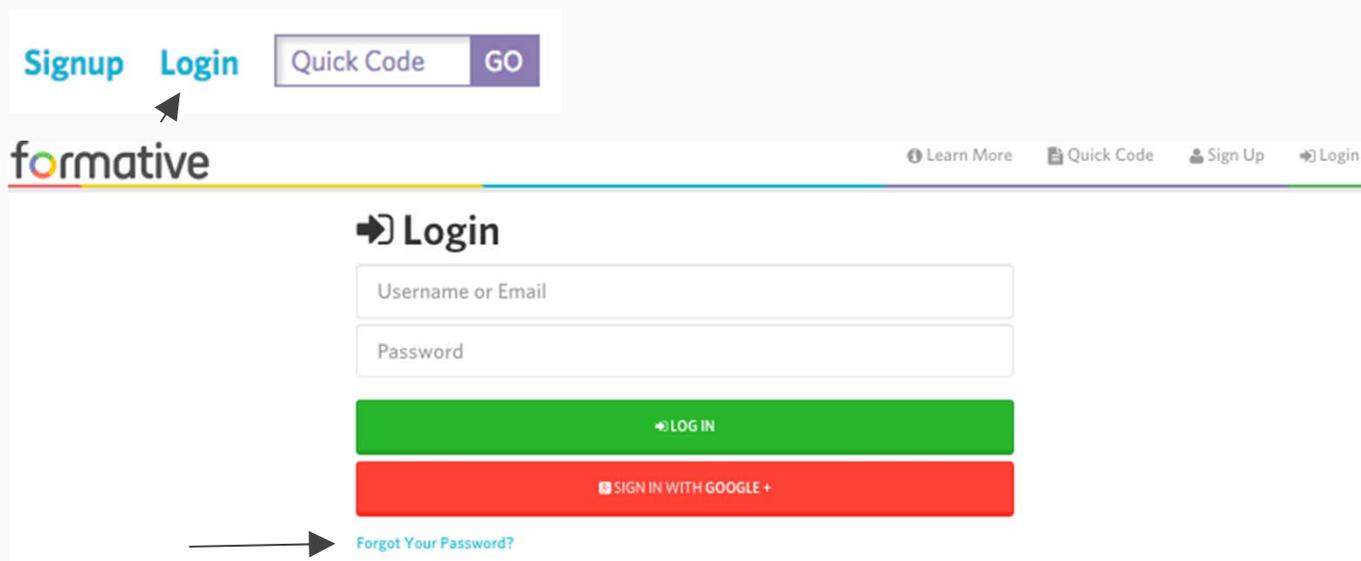
After you login, click on the classes tab. Then select "Mass Enroll". Provide us with login info and we can create the accounts for you!



## FAQ's

### ***How does a user reset their password?***

If an email was used to create the account, users can visit the login page and select “Forgot Your Password”. We will send a link to user which they can use to reset the password. If an email was not used to create the account or there is a typo in the username, users can contact us and we can reset it!



The screenshot shows the Formative login interface. At the top left, there are links for 'Signup' and 'Login', and a 'Quick Code' button with a 'GO' button next to it. An arrow points to the 'Login' link. Below this is the 'formative' logo and a navigation bar with links for 'Learn More', 'Quick Code', 'Sign Up', and 'Login'. The main content area is titled 'Login' with a right-pointing arrow icon. It contains two input fields: 'Username or Email' and 'Password'. Below these fields are two buttons: a green 'LOG IN' button and a red 'SIGN IN WITH GOOGLE +' button. At the bottom left of the login area, there is a link for 'Forgot Your Password?' with an arrow pointing to it.

## FAQ's

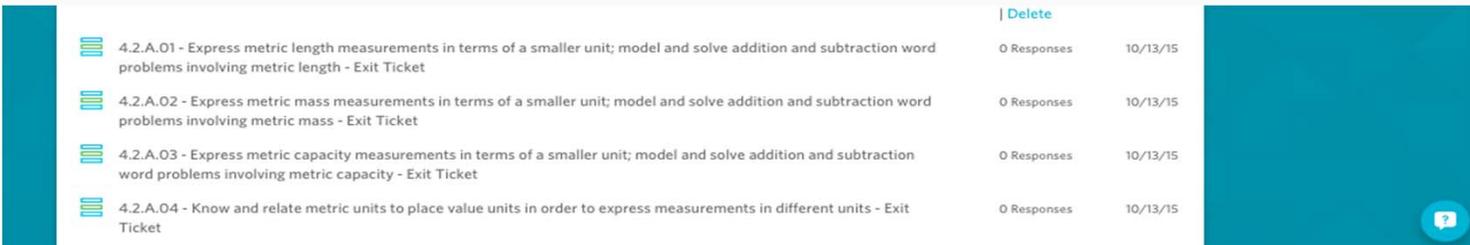
### ***Are there additional support resources for using the site?***

Youtube tutorials: <https://www.youtube.com/channel/UCTYCAqH67MNHkTOezThRS4w>

Go Formative Guide & Walkthrough: [bit.ly/goformativeguide](http://bit.ly/goformativeguide)

### ***How can I contact the Formative Team with questions, comments or feature requests?***

When you are logged in, you can use the site intercom on the bottom right corner of any page!



			<a href="#">Delete</a>
 4.2.A.01 - Express metric length measurements in terms of a smaller unit; model and solve addition and subtraction word problems involving metric length - Exit Ticket	0 Responses	10/13/15	
 4.2.A.02 - Express metric mass measurements in terms of a smaller unit; model and solve addition and subtraction word problems involving metric mass - Exit Ticket	0 Responses	10/13/15	
 4.2.A.03 - Express metric capacity measurements in terms of a smaller unit; model and solve addition and subtraction word problems involving metric capacity - Exit Ticket	0 Responses	10/13/15	
 4.2.A.04 - Know and relate metric units to place value units in order to express measurements in different units - Exit Ticket	0 Responses	10/13/15	

You can also follow and contact us on social media- Twitter: [@goformative](https://twitter.com/goformative) Facebook:

<https://goo.gl/WRcgZ5>