

Creating an Account

First time using Campus Portal?

If you have been assigned a Campus Portal Activation Key, [click here](#)

If you do not have an Activation Key, [click here](#)

Already have a Campus Portal account?

User Name

Password

[Problems logging in?](#)

1.

Creating an Account

Before logging in, a user must have an account. Once an account has been created, simply enter the **User Name** and **Password** to log in.

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- To create an account using the **GUID** or **Campus Portal Activation Key** provided by your school district, click the blue link outlined in red and continue to steps 2 and 3

2.

Entering the Activation Key

Enter the unique 20 digit Activation Key into the appropriate fields. Only one account may be created with each GUID. Once you entered the GUID, click **Submit**.

3.

User Name and Password

After entering the GUID, you will be asked to select a User Name. This name needs to be unique or you will be asked to select a new user name when clicking the Create Account button.

Strong Passwords

- Strong passwords are encouraged or may be required by your district.
- A strong password is at least eight characters long with a combination of case-sensitive letters, numbers, or special characters.

Activating your Campus Portal account

Activating your Campus Portal parent portal account is easy. All you need is your Campus Portal [Activation Key](#) sent to you by your child's school.

Activation Key

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Campus Portal account creation successful!

Welcome **New User**, you are now ready to create your Campus Portal account. You must enter a user name and password that you will use to access Campus Portal in the future.

User Name

Password

Verify Password